



**Cal-HOSA Inc.  
Board of Directors Meeting  
January 17, 2024  
Online**

*Subject to change. Times are approximate.*

<b>January 17</b>	<b>Agenda Item</b>	<b>In-Charge</b>	<b>Action</b>
4:00 pm	Call to Order @4:06	Jun Cuenca	
	Recorder	William Martinez	
	Members Present/Roll Call: Diane, Tracy, Erin, Jonathan, Cathy, David, Joe, Kathy, William, Jun, Cindy, Bernadette	William Martinez	
	Other Attendees	William Martinez	
	Members Not Present:	William Martinez	
	Previous Meeting Minutes	William Martinez	
	Agenda Review	Jun Cuenca	Vote
	4:10 pm	<p>1. <a href="#">Headquarters Coordinator</a>            Proposal: To offer a new Headquarters Coordinator contract to Ashlea Dozhier            Tri-Leadership – Accounting firm that bills chapters for overdue bills            Headquarters Position – Driving the collection efforts            *Recommendation to advertise a bulletin for a new COO/Headquarter Coordinator            Motion (Kathy): To extend the the current headquarters position until end of May            Second: Cathy            11 - Yes            1 - Abstain (Cindy Beck)</p>	Jun Cuenca

4: 20 pm	2. <a href="#">State Officer Projects</a> Proposal: To approve the State Officer projects estimated at ~\$5,630.00 Motion (Joe)– To approve the estimated budget of \$5,630 for State Officer Projects Second: Johnathan 11 - Yes	Jun Cuenca Cindy Beck	Discussion Vote
4:30 pm	3. <a href="#">Scholarships</a> Proposal: To provide one or two scholarships within each of the areas, rotating specific events. A middle school scholarship would need to go to the chapter perhaps to help support ILC attendance. Motion: Tabled Unanimously	Jun Cuenca Erin Kim	Discussion Vote
4:40 pm	4. <a href="#">International Executive Council (IEC) Candidate Travel Scholarship</a> Proposal: To support each IEC candidate with a \$1,500 Travel Scholarship plus sending the Officer Coach expenses. Motion: Tabled Unanimously	Jun Cuenca	Discussion Vote
4:50 pm	5. Other matters		
5:00 pm	Adjourned at 05:07	Jun Cuenca	

1. Headquarters Coordinator
  - a. Proposal: To offer a new Headquarters Coordinator contract to Ashlea Dozhier
  - b. Overview: Headquarters coordinator contract expired on December 31, 2023. We currently do not have a personnel in-charge. Ashlea Dozhier is willing to extend her contract if approved by the board (please refer to her [email](#) sent on December 26).
  
2. State Officer Projects
  - a. Proposal: To approve the State Officer projects estimated at ~\$5,630.00
  - b. Overview: This year the students are asking for approval of the following (as estimated from vendor):
    - i. First Aid bags - \$2,000.00 - asked them to look at another option
    - ii. Wristbands - \$800.00 - asked for another type for less money
    - iii. Ribbons - \$2,830.00 - getting another estimate and asking officers to reduce number of ribbons
  - c. \$800.00 is already in the budget to pay for the 'Minute to Win It' items, etc.
  - d. Plushies being ordered are a reimbursement item and therefore not a budget expenditure.
  
3. Scholarships
  - a. Proposal: To provide one or two scholarships within each of the areas, rotating specific events. A middle school scholarship would need to go to the chapter perhaps to help support ILC attendance.
  - b. Overview: This scholarship proposal would be a rotating proposal so that eventually, we cover all the CE items that we can. Each year it would rotate.
    - i. There are a few questions to be addressed - is this viable and if so, how much does the Board want to spend.
    - ii. We have approximately \$49,000 in the bank (dedicated scholarship funds) with about \$4,500 current liability
    - iii. The store brings in about \$15,000 - \$18,000 in profit (at least for the last couple of years)
    - iv. Our current liability for scholarships is about \$6,000.00 per year plus any outstanding liability. This is a limited amount of about \$4,000.00 as of now.
    - v. The proposal is to provide one or two scholarships within each of the areas, rotating specific events. A middle school scholarship would need to go to the chapter perhaps to help support ILC attendance.
      1. Health Science:
      2. Health Professions:
      3. Emergency Preparedness:
      4. Leadership:
      5. Teamwork:
      6. Recognition:
      7. Middle School if applicable:
    - vi. Questions:
      1. How much per scholarship? \$500.00 or \$1,000.00?
      2. How much if it is a team event? Per Team or individual?
      3. How many? One per each area would be about \$10 - \$15,000 at \$1,000.00 each; liability depends on what is chosen each year.
      4. At \$500.00, one each, we would have about a \$3,500 - \$4,500 liability plus what we have now = \$9,500 - \$10,500. This variance is if it is a team event.

- a. If you go with \$500.00 with one in each category, it will not deplete the scholarship fund or at least minimal. This could be a starting point. Of course, there are unknown factors each year such as store income or team events chosen.
  - vii. The purpose of the scholarship could be discussed as well - could the money be used to support going to ILC as these are based on the gold medal winner?
- 4. International Executive Council (IEC) Candidate Travel Scholarship
  - a. Proposal: To support each IEC candidate with a \$1,500 Travel Scholarship plus sending the Officer Coach expenses
  - b. Overview: Cal-HOSA can send up to two IEC candidates per division (HOSA Guidelines). It was approved previously to support the IEC Candidate with a \$1,500.00 Travel Scholarship plus sending the Officer Coach expenses when IEC candidates are running. This year, three potential candidates are submitting applications for the same division. Cal-HOSA will be able to submit two candidates to HOSA. The two candidates will be determined by a rubric of interview skills, Q&A skills, Test scores, and student vote.
  - c. Is the Board in favor of supporting each IEC candidate approved to move forward with the \$1,500.00 Travel Scholarship? Note: This could possibly be two per division if we have the candidates (2 secondary/2 postsecondary). This will be added to the budget next year and put in the Policy and Procedure document.