



**Cal-HOSA Inc.  
Board of Directors Meeting  
August 18-19 2023  
Anaheim Hilton**

*Subject to change.*

<b>August 18</b>	<b>Day 1</b>		
6:00 pm	Dinner - Catalina 4 (Anaheim Hilton, Lower Level)	Board Members	
7:00 pm	<b>Board Meeting Starts</b>		
	Call to Order/Welcome	Jun Cuenca	
	22/23 Year in Review Members, Chapters, Events	Jun Cuenca	Discussion
	Board Responsibilities: <ul style="list-style-type: none"> <li>● Roles of Board Members</li> <li>● Role of CDE - CDE Policy Guidance</li> </ul> Information Items <ul style="list-style-type: none"> <li>● Affiliation Philosophy</li> <li>● North Kaiser Foundation</li> <li>● New Project Discussion – Mentors</li> </ul> Industry Partners/Standards of Excellence	Cindy Beck	Information/ Discussion
	Board Elections <ul style="list-style-type: none"> <li>● Board Chair - Jun Cuenca</li> <li>● Vice Chair - Tracey Bidwell</li> <li>● Secretary - William Martinez</li> <li>● Treasurer - Jonathan Gedalia</li> </ul>	Jun Cuenca	Action
8:30 pm	Recess	Jun Cuenca	

<b>August 19</b>	<b>Day 2</b>		
7:00 am	Breakfast - Catalina 4 (Anaheim Hilton, Lower Level)		
8:00 am	<b>Board Meeting Resumes</b>		
	Call to Order - 8am by Jun	Jun Cuenca	Action
	Recorder	William Martinez	
	Members Present/Roll Call <ul style="list-style-type: none"> <li>• <i>In Person: Cindy, Jun, Tracey, William, John, Joe, Mena, Diane, Kathy, Erin</i></li> <li>• <i>Online: David, Tony, Bernadette</i></li> </ul>	William Martinez	
	Other Attendees: <i>Dee, Janet, Kelly</i>	William Martinez	
	Members Not Present: <i>Cathy Martin</i>	William Martinez	
	Secretary's Report	Diane Bartosch	Information
	Agenda Review <ul style="list-style-type: none"> <li>- Discussed tabled discussions and including them into the new agenda <ul style="list-style-type: none"> <li>- Mentorship program</li> <li>- Virtual FLC</li> <li>- Registration Process</li> <li>- Tablet Judging</li> <li>- Website updates</li> </ul> </li> <li>- Kathy Thompson -Moved to approved agenda</li> <li>- Mena Parmar - Seconded</li> <li>- Item Approved <ul style="list-style-type: none"> <li>- 11 yes</li> <li>- 0 no</li> <li>- motion is approved</li> </ul> </li> </ul>	Jun Cuenca	Action
	Treasurer's Report <ul style="list-style-type: none"> <li>- Discussion to include accounts clerk and/or Principle in affiliation process</li> <li>- Funds allocated to Tri Leadership from CDE Professional Development Contract is for Advisor training services</li> <li>- Funds allocated to to mental health pathways projects is for autonomous workforce development in mental health</li> </ul>	Cindy Beck	Information

	<ul style="list-style-type: none"> <li>- Kathy Thompson moved to accept the CDE Support Contract for \$475,000 <ul style="list-style-type: none"> <li>- Tracy Bidwell seconded</li> <li>- 11 yes</li> <li>- 0 no</li> <li>- 1 recusal (Cindy Beck)</li> <li>- Motion is approved</li> </ul> </li> </ul>		
	<p>Officers' Report</p> <ul style="list-style-type: none"> <li>- Officers created three SMART goals <ul style="list-style-type: none"> <li>- March 15th benchmark to have 50 chapters participate in "Challenge YOUR Core Values" to show how chapters engage within HOSA core Values (lead, learn, serve, innovate) <ul style="list-style-type: none"> <li>- Discussed logistics on tracking participation and how to keep the process accurate, organized and implemented</li> <li>- This goal is a chapter initiative, to allow individual members to engage with their fellow HOSA members</li> <li>- Create a form for advisors to validate chapter's projects which assist in identifying which value they are engaging in, as well as identify which chapter should be recognized</li> </ul> </li> <li>- Partnering with Nevada HOSA, who sends first aid kits to Guatemala. By the end of registration at SLC, officers hope to have 500 first-aid kits to send <ul style="list-style-type: none"> <li>- This initiative can tie into the previous officer goal (service)</li> <li>- Potentially provide CA branded first aid bags instead of plastic</li> </ul> </li> <li>- Aim to add additional prompts (w/ word limit) to have more clarity in nominations for alumni, administrator, and advisor of the year. As well as make members more aware through social media to increase submissions</li> </ul> </li> </ul>	Erin Kim	Information

	<ul style="list-style-type: none"> <li>- Reintroduce plushie fundraiser</li> <li>- Implement Trinket Trading at SLC</li> </ul>		
	Old Business	Jun Cuenca	
9:00 am	<p>New Business Discussion</p> <p>A Look into the Future - 2023/24 and Beyond</p> <ul style="list-style-type: none"> <li>● Mission, Vision, and Core Values <ul style="list-style-type: none"> <li>○ Five year strategic plan discussion for 2024-2029</li> <li>○ Increase Post-Secondary and Middle School representation and Industry Partnerships</li> <li>○ Revamp health initiatives</li> <li>○ Industry Judging and Marketing for new relationship building opportunities for our students</li> <li>○ Mentorship and for new advisors</li> <li>○ Innovation with purpose</li> <li>○ Professional focus outside of traditional healthcare careers, educating on alternative healthcare career exploration</li> <li>○ Meaningful impact Cal-HOSA provides to students, beyond CE</li> <li>○ Focusing on College and Career fair quality to provide resources to our membership including post-secondary/coliegate mentorship, internship opportunities, career outlooks for future health professionals</li> </ul> </li> </ul>	Gustavo Loera	Action
10:30 am	<p>Document Updates</p> <ul style="list-style-type: none"> <li>● Article of Incorporation</li> <li>● Bylaws <ul style="list-style-type: none"> <li>○ Committee: Johnathan, William, Tracey, Jun</li> </ul> </li> <li>● Policy and Procedure</li> <li>● Fiscal Policy</li> <li>● Website (new)</li> </ul>	Jun Cuenca	Discussion Select Committee Members
10:45 am	<p>Cal-HOSA Directional Shift Options</p> <ul style="list-style-type: none"> <li>● Middle School Voting Delegate Pilot</li> <li>● Middle School Ambassadors - Discussion</li> <li>● 2024-26 SLC Venue Locations Contracted</li> <li>● SL Agenda Re-organization</li> </ul>	Cindy Beck and Headquarter Staff	Update Discussion

	<ul style="list-style-type: none"> <li>● Competitive Event Update <ul style="list-style-type: none"> <li>○ SLC CE was challenging and initiated CE planing and Lt training</li> <li>○ Adding two new CEs</li> <li>○ Some Health Profession Events have new guidelines (have advisors inform their students on new changes)</li> <li>○ Develop the matrix with headquarters to stream line the events</li> <li>○ 5-6 clinical skill events will be held off-site <ul style="list-style-type: none"> <li>■ Transportation from Hotel to Site needs to be considered</li> <li>■ Facility has be offered at no expense to Cal-HOSA</li> </ul> </li> <li>○ ATC testing will be held on-site at SLC <ul style="list-style-type: none"> <li>■ Additional personnel is needed for check-in/out and proctoring</li> </ul> </li> <li>○ Include ATC testing in Medal Count</li> <li>○ Reviewing the process of RCE to SLC</li> <li>○ HOSA has moved away from TALLO and will be using internal sources</li> </ul> </li> <li>● Virtual FLC <ul style="list-style-type: none"> <li>○ Busing issues</li> <li>○ feasibility of inperson FLC in consideration of available time and resources from now to fall</li> <li>○ Important Dates and other information have been disseminated to membership indicating that FLC will be virtual, and officers have planned to a virtual setting as well</li> <li>○ Potential hybrid setting was discussed due to membership request for in-person conferences but considered equity to those chapters who cannot attend</li> <li>○ discussed creating a survey to collect data on participant satisfaction, as well as request data from membership who did not attend, as to why <ul style="list-style-type: none"> <li>■ Recommendation: Hold FLC Virtual this year with the understanding that a</li> </ul> </li> </ul> </li> </ul>	Dee Neidringhaus	
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	survey is created to collect data on participation and event satisfaction to make informed decisions in future FLC decisions		
11:30 am	Lunch Break - SLC Facility Tour		Information
12:30 pm	<p>Cal-HOSA Inc. and Headquarters Operation</p> <ul style="list-style-type: none"> <li>● Staffing <ul style="list-style-type: none"> <li>○ Headquarters Coordinator</li> <li>○ Headquarters Assistant</li> <li>○ Facilities Coordinator</li> <li>○ Cal-HOSA Financial Services</li> <li>○ (New) State Officer Coach Assistant</li> <li>○ Technology and Communications Director</li> <li>○ Tabulations and Registration Assitant</li> <li>○ CDE Contract <ul style="list-style-type: none"> <li>■ Competitive Event Director</li> <li>■ Assistant CE Director</li> <li>■ Professional Development Team</li> <li>■ State Leadership Conference Staff <ul style="list-style-type: none"> <li>● Judge Coordinators (2)</li> <li>● Store Staff (2)</li> <li>● Workshop Coordinator (1)</li> </ul> </li> </ul> </li> </ul> </li> </ul> <p>Tracey Bidwell: Moves approve the budget (\$44,000 half-time, for a maximum of six months) for probationary period of the headquarters coordinator with an evaluation prior to the end of the probationary period (dec 31st)</p> <p>Merna: second</p> <ul style="list-style-type: none"> <li>- 0 Yes'</li> <li>- 11 No's</li> <li>- 1 Recusal (Cindy Beck) <ul style="list-style-type: none"> <li>- Motion Fails</li> </ul> </li> </ul> <p>Kathy Thompson: Moves to approve the budget (\$15000) for the headquarters coordinator for a six month probationary period, at half time with an evaluation prior to the end of the coordinators probationary period (Dec 31st) to renew or discontinue the contract</p> <p>Merna: Seconded</p>	Jun Cuenca	

	<ul style="list-style-type: none"> <li>- 8 Yes's (Johnathan, Merna, Diane, Kathy, William, Jun, Tracey, Bernadette)</li> <li>- 2 No's (Joe, David)</li> <li>- 1 recusal (Cindy Beck) <ul style="list-style-type: none"> <li>- Motion approved</li> </ul> </li> <li>• Contracts</li> <li>• Debt Collection</li> <li>• Cal-HOSA Audit Update</li> </ul>		
1:30 pm	<p>SLC Budget Discussion and Approval General Overall Cal-HOSA Budget</p> <ul style="list-style-type: none"> <li>- Audio Visual company expenditure clarifications</li> <li>- Hotel Clarification (lodging, catering, and meals will be at the hilton; not the hyatt)</li> </ul> <p>Kathy Thompson: Moves to approve the 2023-2024 SLC Budget</p> <p>Merna: Seconded</p> <ul style="list-style-type: none"> <li>- 1 Yes (Bernadette)</li> <li>- 8 No's</li> <li>- 1 Recusal (Cindy Beck)</li> <li>- Motion Fails</li> </ul> <p>Kathy Thompson : moves to adjourn</p> <p>Diane: Second</p> <ul style="list-style-type: none"> <li>- 9 Yes</li> <li>- 0 No</li> <li>- Motion approved</li> </ul>	Jun Cuenca Cindy Beck	Discussion Action
3:30 pm	Other	Jun Cuenca	
	Next Meeting:	Jun Cuenca	
	Adjourned at 3:43 pm	Jun Cuenca	

#### Board Recommendations

- Add Industry Rep of the Year to recognition
- Add more to history section on website