

Cal-HOSA New Chapter Affiliation

Leadership skills are an integral part of every Health Science Education curriculum. The statement "HOSA is an integral part of Health Science Education" is frequently used. Being an integral part means HOSA activities can be a method of instruction that reinforces what the student learns in the classroom and on the job. Integrated Chapter activities improve the effectiveness of every health science program and help students become more employable. (HOSA Handbook)

Are you ready questionnaire?

Considering a NEW Cal-HOSA Chapter?

If your school is interested in starting a new HOSA chapter, you have a wonderful opportunity to create an exceptional student organization. The good news is that you, as an advisor, you can lead the chapter in a direction that clearly supports the purpose of HOSA. As an advisor, you will need to know what is required to be eligible to start a new Cal-HOSA chapter at your school site.

This pre-assessment questionnaire will provide you with a resource to see if your school is ready to organize a new Cal-HOSA chapter.

General Considerations:

Do you have administrative approval to begin the Cal-HOSA chapter?

Does your school have an existing health science pathway or course?

Are students in your health science pathway course interested in being members of a Cal-HOSA chapter? Five students are required to begin a chapter.

Is there a dedicated teacher within the health science pathway or course that will commit the time to be the Cal-HOSA advisor? A dedicated advisor is required.

How do you intend to integrate HOSA into existing curriculum?

Do you have a startup plan to acquire funding?

What are the requirements for handling money for students at your school site?

Do you have healthcare industry support? E.g. Healthcare advisory committee

Do you know where to find the resources necessary to start a Cal-HOSA chapter? E.g. websites, bylaws, plan of work, getting started guide, State advisor's number and email, Cal-HOSA headquarters email and number, etc...

Itemized Checklist for Establishing a New Cal-HOSA Chapter

- Review school's Career Technical Education (CTE) Health Science Program, (pathway, sequence of courses, classes) to assess qualifications to begin a Cal-HOSA chapter
- Research www.HOSA.org to determine if HOSA is the appropriate organization for your program
- Obtain the support of appropriate school officials – site administrator and or district
- Gain the support of a minimum of five student leaders
- Select an appropriate advisor – should be CTE or health science pathway/course instructor
- Contact State Advisor, cbeck@cde.ca.gov, or Headquarters, headquarters.calhosa@gmail.com, to receive a copy of the required affiliation survey, complete and submit to State Advisor
- Contact National HOSA for chapter affiliation number and password once affiliation survey has been completed
- Conduct a membership campaign, plan and hold an organizational meeting for potential members
- Develop a suggested chapter constitution
- Plan and conduct the first chapter elections
- Display promotional materials and posters
- Adopt a constitution
- Complete membership rosters
- Conduct a meeting of newly elected officers
- Appoint standing committees
- Appoint ad hoc committee(s)
- Develop a program of work and calendar of events
- Assess program (pathway or courses) to integrate/identify HOSA content and strategies
- Decide and calendar leadership activities, community service activities, and fundraising activities (include Regional Leadership Conference/State Leadership Conference)
- Prepare a chapter budget
- Order equipment and materials; inventory equipment and materials
- Select leadership and skill activities (HOSA.org for event list) based on course instruction and prepare student to participate in the State Leadership Conference
- Check www.Cal-HOSA.org website regularly for updates and valuable information
- Check www.HOSA.org website under membership for affiliation instructions, additionally visit the website regularly for updates and valuable information and resources
- Contact the Cal-HOSA State Advisor, Cindy Beck, State Office, at cbeck@cde.ca.gov or Carla Cherry, Cal-HOSA Headquarters, at headquarters.calhosa@gmail.com for information and additional technical assistance resources or individualized instructions